

NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY

Alcoholism and Chemical Dependency Programs

Black Mountain Substance Abuse Treatment Center for Women

REFERRAL GUIDELINES AND PROCESS

TASC Referral Process

- Referrals should sign a TASC *Authorization for Release of Information* for Black Mountain Substance Abuse Treatment Center for Women (Black Mountain).
- Assessment information should be detailed regarding medical issues, mental health issues and medications.
- Include TASC contact information including name, phone number, fax number, email address, and referral's county of residence.
- Referral may be faxed or emailed to:
 - Pam Gardner, Substance Abuse Program Consultant
 - Pamela.Gardner@ncdps.gov
 - Fax number is 828-664-2007
- If the referral is not in custody and the assessment is in the TASC office, it would be beneficial for the referral to talk directly with Black Mountain program staff. The facility telephone number is 828-669-4174.
- Black Mountain program staff will fax or email a letter of approval or denial to TASC within 10 working days.
- It is the responsibility of TASC to inform the supervising Probation/Parole Officer of the referral's admission approved or denied status.
- The referral's Probation/Parole Officer is responsible for obtaining an admission date from Black Mountain staff.