



**N.C. Department of Public Safety
Division of Adult Correction and Juvenile Justice
FY 2019-2020 JCPC Alternatives to Commitment
Programs**

Request for Proposals

I. Introduction

The 2004 and 2005 Sessions of the North Carolina General Assembly provided the Department of Public Safety – Division of Adult Correction and Juvenile Justice (hereafter, Division) funding to offer residential and/or community-based intensive services for; Level III youth who are committed to the Division for placement in a Youth Development Center, Level III youth who are re-entering the community after receiving commitment programming in a Youth Development Center, and Level II youth who are most at-risk of a Level III disposition and commitment to a Youth Development Center (YDC) and/or youth who are re-entering the community from a residential or other out of home placement.

The Division is issuing this Request for Proposals (RFP) for \$750,000 to North Carolina counties, to invite submissions of proposals for funding in fiscal year 2019-20, to address the priorities, population, and services as described herein. A maximum of ten (10) awards could be made with no one project receiving more than \$100,000 in funds.

II. Priorities

Under this RFP, priority will be given to applications proposing programming which:

- a) Serve the required target population,
- b) Provide evidence-based/evidence-supported programming which will reduce the likelihood of youth entering a Youth Development Center through the use of intensive short-term residential services or residential/vocational reentry services in an effort reduce recidivism for youth served,
- c) Deliver intensive services (see **Attachment B** for acceptable service types), and
- d) Include on-going collaboration with court services personnel and other community partners.

III. Target Population, Proposed Programming and Service Area

Target Population includes juveniles between the ages of 10 to 17 who meet the below criteria. This juvenile population will hereafter be referred to as the “target population”.

1. Juvenile court referred Level III youth re-entering the community on community placement or Post Release Supervision; or
2. Juvenile court referred Level II youth who are most at-risk of a commitment to a YDC; or
3. Juvenile court referred Level III or Level II youth re-entering the community from a residential or out of home placement.

Proposed programming must:

- a) Include evidence-based/evidence-supported approaches for re-entry services, residential and/or community-based intensive services for target population juveniles and their families,
- b) Fill a gap in the service delivery continuum within the local community. Services that are a duplication of efforts already being undertaken in the local community will not be considered for funding,
- c) Serve only the target population,

- d) Offer a service component that is therapeutic and family-focused, and
- e) Address the needs of the target population.

Service Area must:

Be provided in a single county or multiple counties located in one or more of the four DPS catchment areas (Western Area, Piedmont Area, Central Area, and Eastern Area) OR single or multiple Judicial Districts located in a DPS catchment area or catchment areas. **See Attachment A: DPS Area Counties and Judicial Districts**

IV. Eligibility

All applicants must:

- a) Be a public agency or private non-profit organization (14B NCAC 11B.0201),
- b) Submit proposals that clearly align with identified and documented service needs as assessed through the local Juvenile Crime Prevention Council (JCPC) or via collaborative of two or more JCPCs that have established a need for residential and/or community-based intensive services for the target population, and can provide evidence-based services that can clearly support targeted needs as outlined in **Attachment D: Level II and Level III Distinct Juveniles: FY 17-18, Attachment E: YDC Commitments by County.**
- c) Demonstrate a proven track record of implementing residential and/or community-based intensive services for the youth described in this RFP, effective fiscal oversight, and collaboration with juvenile court services,
- d) Demonstrate organizational capacity for fiscal, programmatic, and administrative accountability and the ability to begin operations quickly and efficiently; and
- e) Collaborate with juvenile court services personnel and other community partners to develop 24-hour supervision plans when providing services to all Level III youth and to Level II youth as needed.

NOTE: Level III youth receiving services on community placement require a 24-hour supervision plan developed by the provider, court services, youth, family, and any other collaborating partners.

V. Funding Period

The funding period for this RFP is July 1, 2019 to June 30, 2020, and contingent upon the availability of funds.

VI. Proposal Requirements and Submission Process

To be considered for funding applicants must:

- a) Formally present an intent to provide services in an identified geographic area, by letter or in person, to all Juvenile Crime Prevention Councils within the proposed service area,
- b) Show that the proposed services meet an identified service need within the proposed geographic area(s) of service delivery and by addressing the target population,
- c) Complete and submit an on-line application in NCALLIES no later than 11:59 p.m. on April 12, 2019. The application can be accessed by [clicking here](#),
- d) Not to exceed \$100,000 in DPS funds in the proposed budget, (NOTE: This applies to the total DPS funds requested per project and does not include revenues from other funding sources for this project.)
- e) Choose promising or effective programs from:

Office of Juvenile Justice and Delinquency Prevention (OJJDP)

Model Programs Guide

<http://www.ojjdp.gov/mpg>

or

Office of Justice Programs (OJP)

CrimeSolutions.gov

<http://www.crimesolutions.gov/>

or

Thoroughly demonstrate how proposed services are evidence-supported and reduce recidivism for the targeted population, see **Attachment B: Priority Services and Definitions**, and

- f) Proposals must include a Letter of Support from the JCPC Chairperson from the host county where services are being proposed and shall be uploaded into NCALLIES with application submission by no later than 11:59 p.m. on April 12, 2019. When services are being provided in more than one county, JCPC letters of support are required for each county and must be uploaded with the final approved application in NCALLIES by 11:59 p.m. on June 30, 2019 in order to receive timely disbursement of funds beginning July 1, 2019.

NOTE: Letters of support must state, at a minimum, how the proposed services will:

- Address the targeted population,
- Fill a gap in the service delivery continuum within the local community/ geographic region, and
- Not duplicate efforts already being undertaken in the local community.

The Juvenile Crime Prevention Council Chairperson Directory may be found [here](#).

- g) **Not for profit organizations** must also upload the following documents into NCALLIES by the established due date and time for the application to be complete: 1) **No Overdue Tax Form**; 2) the **DPS Conflict of Interest Form**; 3) **Proof of 501(c)(3) status**; and 4) the **non-profit agency's Conflict of Interest policy**.

VII. Evaluation

Applicants will be evaluated on their overall performance and evidence-based/supported approach using the latest juvenile justice research. Annually, the Department of Public Safety conducts an evaluation of Alternative to Commitment Programs and considers whether participation in each program results in a reduction of court involvement among juveniles.

Pursuant to S.L. 2005-276, 16.11(c), The Division of Juvenile Justice of the Department of Public Safety shall report to the Senate and House of Representatives Appropriations Subcommittees on Justice and Public Safety no later than March 1, 2006, and annually thereafter, on the results of the alternatives to commitment demonstration programs funded by Section 16.7 of S.L. 2004-124. The 2007 report and all annual reports thereafter shall also include projects funded by Section 16.11 of S.L. 2005-276 for the 2005-2006 fiscal year. Specifically, the report shall provide a detailed description of each of the demonstration programs, including the numbers of juveniles served, their adjudication status at the time of service, the services/treatments provided, the length of service, the total cost per juvenile, and the six- and 12-month recidivism rates for the juveniles after the termination of program services. (1998-202, s. 1(b); 2000-137, s. 1(b); 2005-276, s. 16.11(c); 2011-145, s. 19.1(l), (x), (ggg).)

To review the report, please visit the DPS website, on or after March 4, 2019: <https://www.ncdps.gov/>. The Division also supports best practice models by including the Standardized Program Evaluation Protocol (SPEP) that demonstrates how specific program characteristics are effective in reducing recidivism.

Applicants must describe what model or evidence-based/supported approaches the program is based upon and incorporate core components in Section III. #5 *Program Evaluation* of the program application.

See Attachment C: Core Components.

VIII. Review Criteria for Proposals

Submitted proposals will be rated on:

- a) The degree in which requirements in this RFP are addressed,

- b) Provision of services in a county with high commitment rates (Level III youth) and/or a large number of Level II youth who are most at-risk of being committed to a YDC,
See Attachment D: Level II and Level III Distinct Juveniles: FY 17-18 and Attachment E: YDC Commitments by County.
- c) Inclusion of rural counties, geographical representation and collaboration among counties and Judicial Districts,
- d) Provision of services based upon research,
- e) Presentation of a budget that matches the proposed services,
- f) Historically meeting and exceeding program goals/measurable objectives when providing services to this population,
- g) Evidence of the agency's capacity to administer a DPS funded program including ability to comply with reporting and accountability requirements in a timely manner, and
- h) Demonstration of community support with cash or in-kind resources, including but not limited to, county appropriations or Medicaid reimbursements. (Proposals that include community cash or in-kind resources in the project budget must include documentation of the intent to provide that support and justification of the value claimed.) **NOTE: These funds require no local match.**

IX. Selection Process

The Department's State Office Review Team will review, and rate proposals based on the information provided in the application and matching requirements of this RFP. The State Office Review Team will present a funding decision to Division management for a final funding approval.

X. Timeline for RFP and Program Implementation

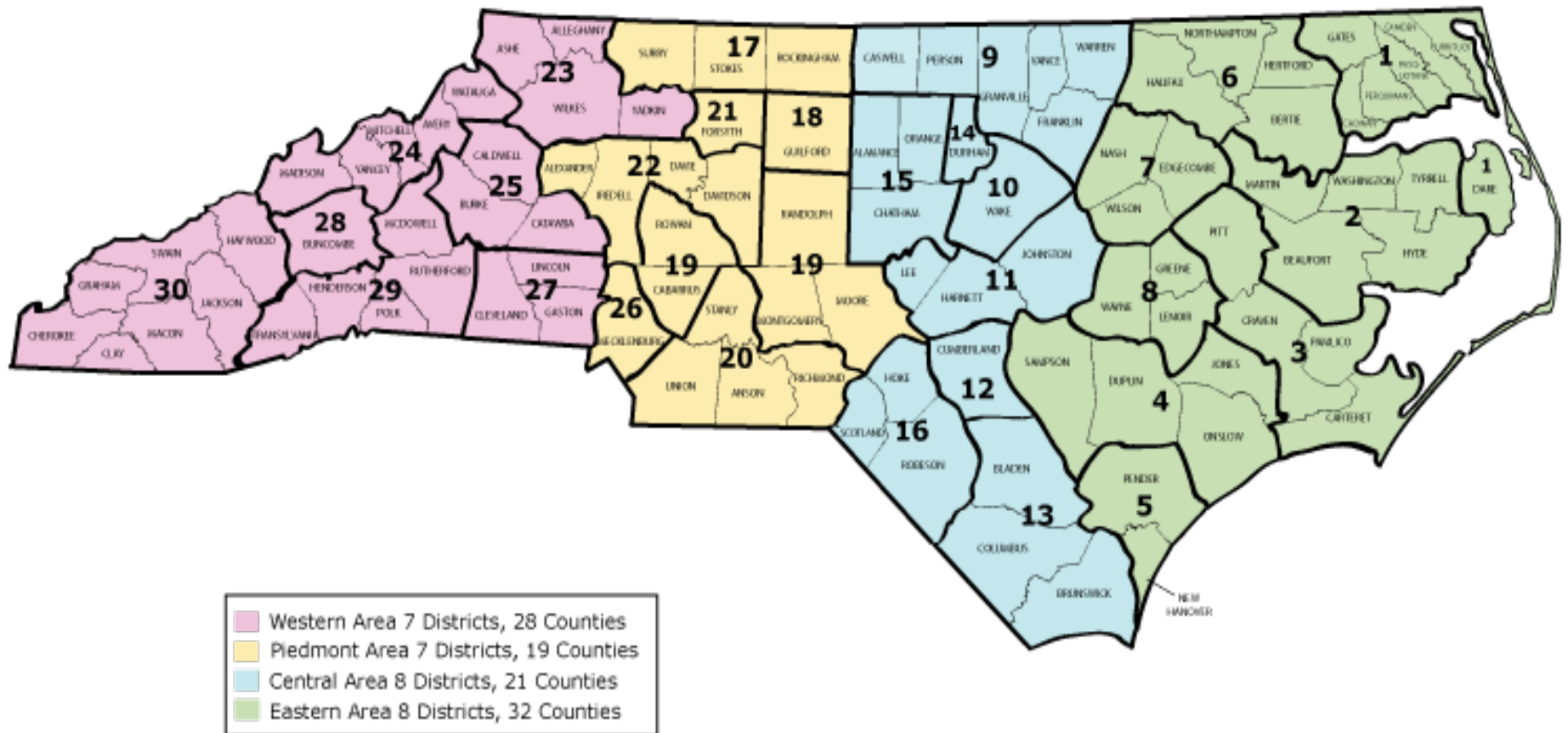
February 22, 2019- April 12, 2019	Request for Proposals Advertised
March 21, 2019	NCDPS hosts a face to face information session, at The Carolina Center 5440 Millstream Road, McLeansville, NC 27301, to assist JCPC Endorsed Level II Dispositional Alternative Program and Alternative to Commitment Program Applicants. Register for an invitation to the information session by emailing Katherine.Hiott@ncdps.gov by no later than 11:59 pm on March 18, 2019.
March 26, 2019	NCDPS hosts a Webinar to assist JCPC Endorsed Level II Dispositional Alternative Program and Alternative to Commitment Program Applicants. Register for an invitation to the Webinar by emailing Katherine.Hiott@ncdps.gov by no later than 11:59 pm on March 24, 2019.
April 12, 2019 <i>By 11:59 p.m.</i>	Applications must be submitted in NCALLIES; <u>Host county JCPC letter of support must be uploaded with the application</u> ; and When applicable, forms must be uploaded in NCALLIES by non-profit organizations
May 25, 2019:	Anticipated notification of funding to applicants.
June 30, 2019:	Revised, edited Program Agreement Application completed in NCALLIES.
July 1, 2019:	Funding begins (contingent upon the completion of the required signatures in NCALLIES)

XI. Contact Information

Questions about this RFP should be directed to the DPS Area Consultant assigned to the county where services are being proposed.

See Attachment F: DPS Area Consultant County Assignments.

ATTACHMENT A: DPS Area Counties and Judicial Districts



ATTACHMENT B: Priority Services and Definitions

RESIDENTIAL PROGRAMS** (Priority Need)

Programs where services are delivered in a residential setting.

PROGRAM TYPES

Group Home Care: Provides twenty-four hour care for a residential placement lasting six to eight months in a therapeutic or structured family-like environment for youth. Includes intervention with client's family during and after placement and targets a reduction in offending behavior and recidivism. (Length of Stay= 90+ days, Frequency of Contact=NA)

Temporary Shelter Care: Provides group home care and shelter (up to 90 days) for juveniles who need to be temporary removed from their homes during a family crisis.
(Length of Stay= up to 90 days, Frequency of Contact=NA)

Runaway Shelter Care: Provides shelter care for juveniles who have run away from home, are homeless or otherwise need short term care (15 days or less) while arrangements are made for their return home.
(Length of Stay= up to 15 days, Frequency of Contact=NA)

Specialized Foster Care: Provides care for youth with serious behavioral or emotional problems through foster parents whose special training is designed to help them understand and provide needed support for children who are placed in their care.
(Length of Stay= flexible, Frequency of Contact=NA)

Temporary Foster Care: Provides short-term (up to 60 days) emergency foster care for diverted or adjudicated juveniles who need to be temporary removed from their home during a family crisis. Foster parents have been specially trained to understand and support the youth placed in their care.
(Length of Stay= up to 60 days, Frequency of Contact=NA)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could also have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program
- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)
- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

COMMUNITY DAY PROGRAMS

PROGRAM TYPES

Juvenile Structured Day Programs: Programs that offer well supervised and highly structured program of service to youth. Such service may enable youth to remain in the community. Clients may be long-term suspended from school or have behavior that might otherwise result in placement in detention. Typically, this type structure serves youth who are court involved and referrals are made from juvenile court counselors. Programs can either be full day or partial day (emphasis on service in the afternoon/after school hours). It is desirable for programs to have both treatment and educational components, such as, Individual and/or Family Counseling, Substance Abuse Education/Treatment, Restitution/Community Service, Tutoring, Alternative Education, Vocational Development and Structured Activities. (Length of Stay= Not to exceed one year without detailed documentation of need, Frequency of Contact=NA)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could also have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavioral contracting; contingency management (Optimal Target Weeks=24, Optimal Target hours= 72)
The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program
- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

CLINICAL TREATMENT PROGRAMS

Programs in which a professional helps a juvenile and/or his or her families solve problems through goal directed planning. It may include individual, group, family counseling or a combination. It may have a particular focus such as sex offender treatment or substance abuse treatment. Services may be community or home based.

PROGRAM TYPES

Counseling: A treatment technique based on one-on-one (individual) or group meetings with a therapist or counselor focusing on individual psychological and/or interpersonal problems. May include cognitive skills/life skills. Category includes family, individual, and group counseling.

(Length of Stay=Not Specified, Frequency of Contact= no less than every two weeks)

Individual Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Group Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Family Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Clinical Treatment Programs – Continued

Home Based Family Counseling: Provides short term, intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Involves the entire family and is typically conducted in the home. May also include the availability of a trained individual to respond by phone or in person to crisis. The goal is to prevent delinquent and undisciplined behavior by enhancing family functioning and self-sufficiency.

(Length of Stay=six weeks to nine months, Frequency of Contact= at least three hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management

Substance Abuse Treatment: In/Out-patient therapeutic services provided to juvenile offenders targeting substance abuse issues, including chemical dependency, alcoholism, and habitual or experimental use of other controlled substances. Personnel providing treatment must be licensed or certified to provide these services. (Assumed to be the same as Counseling Services:

Length of Stay=Not Specified, Frequency of Contact= no less than every two weeks)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Sexual Offender Treatment: Provides outpatient assessment and/or therapeutic services to juvenile offenders targeting inappropriate sexual conduct and offending behavior with clear focus on rehabilitation and accountability of the offender. Practiced primarily in groups, has a family focus, has designated follow-up procedures and is generally legally mandated.

(Length of Stay=1 ½ to 2 years, Frequency of Contact= weekly with declining frequency as the course of treatment concludes)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Note: The target weeks and target hours for the above listed counseling approaches may not be sufficient for Sex Offender Treatment.

STRUCTURED ACTIVITIES PROGRAMS

Any non-residential program that provides a structured service plan of learning for the purpose of improving an individual's identified need(s) and with the purpose of improving the juveniles' (or parent's) skills or expanding their knowledge in a particular area, or enhancing academic performance.

PROGRAM TYPES

Mentoring: Provides opportunities for adult volunteers to be matched with delinquent or at-risk youth on a one-on-one basis. The mentor is an individual providing support, friendship, advice, and/or assistance to the juvenile. After recruitment, screening and training, the mentor spends time with the juvenile on a regular basis engaged in activities such as sports, movies, helping with homework, etc.

(Length of Stay= Minimum 1 year, Frequency of Contact= should average 2 hours per week)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Mentoring (Optimal Target Weeks=26, Optimal Target hours=78)
Could also have possible qualifying Supplemental Service of Behavioral Management
- Behavioral contracting; contingency management (Optimal Target Weeks=24, Optimal Target hours= 72)
The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program

Parent/Family Skill Building: Services that focus on interactional or interpersonal issues faced by a parent(s)/family of a juvenile. This service works to develop parenting skills, communication skills, discipline techniques, and other related skills. May include sessions for parents only and/or sessions for parents and their child(ren).

(Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)

NOTE: If ONLY parents are the recipients of this service then it cannot be SPEP classified. If the service includes the parent and child, drill down to see if the service is a Social Skills Training service or a Family Counseling service.

Structured Activities Programs - Continued

Interpersonal Skill Building: Services that focus on developing the social skills required for an individual to interact in a positive way with others. The basic skill model begins with an individual's goals, progresses to how these goals should be translated into appropriate and effective social behaviors, and concludes with the impact of the behavior on the social environment. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

(Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavioral contracting; contingency management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.

Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program

Experiential Skill Building: Services that provide opportunities to juveniles using activities to develop skills. The activities may be highly related to the acquisition of the skill (i.e. Independent living skills training taught by having juveniles practice life skills such as laundry, washing dishes, balancing a checkbook) or may include adventure activities (such as rock climbing, rafting, backpacking, etc.) aimed at increasing self-esteem and building interpersonal skills to promote more appropriate behavior. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Challenge Programs (Optimal Target Weeks = 4, Optimal Target hours=60)
Could also have possible qualifying Supplemental Service of Group Counseling

Tutoring/Academic Enhancement: Services intended to supplement full time academic program by aiding with understanding and completing schoolwork and/or classes. May also provide trips designed to be an enrichment of or supplemental experience beyond the basic educational curriculum. (Length of Stay= Minimum of 20 weeks, Frequency of Contact= No less than 2 hrs/week.)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

Vocational Development: (Priority Need) The overall emphasis focuses on preparing the juvenile to enter the work force by providing actual employment, job placement, non-paid work service (non-restitution based), job training or career counseling. These programs provide training to juveniles in a specific vocation, career exploration or career counseling, and/or job readiness. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Vocational Counseling (Optimal Target Weeks=20, Optimal Target hours = 40)
Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Training (Optimal Target Weeks=25, Optimal Target hours=400)
Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Placement (Optimal Target Weeks=26, Optimal Target hours=520)

Could also have possible qualifying Supplemental Service of Remedial Academic Services

End of Attachment B: Priority Services and Definitions

ATTACHMENT C: Core Components

- 1. Defined protocol for program services and delivery.** In **Section IV. #2 Operation** of the program application the applicant must briefly describe either a manual or protocol that designates the method and manner of service delivery including the suggested number of sessions, content, and flow. Evidence of the said manual, or protocol, may include: treatment/intervention outline, curriculum, workbook/instructor's manual, lesson plan(s), or, a script. Individual Service/Treatment Plans are expected to show evidence of involvement of the juvenile and family in planning and are to include the client-specific concerns to be addressed, the intervention strategies to be utilized by the program staff to address those issues, and the planned/recommended frequency/duration of contact. Interventions, strategies, curriculum, frequency and duration should clearly be consistent with the manual/protocol.
- 2. Staff Training.** The applicant must comply with **JCPC Policy and Procedure requirements, specific to the program type of services being delivered**, in regard to staff and volunteer orientation and training. Direct program service staff is to possess the necessary training requirements that include licenses when applicable, degrees, credentials, and certifications required for this program type. Training sessions in program service delivery, clinical supervision when applicable, case staffing and/or consultation sessions are to be documented and maintained.
- 3. Internal Program Monitoring and Corrective Action.** In **Section IV. #3 Staff Positions** of the program application the applicant must briefly describe an established process by which a specified staff member monitors the delivery of program services for the purpose of examining how closely actual implementation matches the model/ protocol. Deviations from the model/protocol are to be addressed through written corrective actions. All Corrective Action findings are to be specified in writing, monitored, documented, and addressed accordingly.
- 4. Staff Evaluation.** In **Section IV. #3 Staff Positions** of the program application the applicant must briefly describe how staff will be evaluated on a specified schedule for compliance with the program/JCPC policies and model/protocol. Staff development plans are to be documented and implemented to address deviations and violations of program policies, models, or protocols. Overall work performance is to be formally and specifically appraised. Areas of improvement are to be identified including the knowledge, skills, and abilities necessary for enhancing program service delivery including, but not limited to customer service.
- 5. Program Effectiveness.** In **Section III. #5 Program Evaluation** of the program application the applicant must briefly describe program protocol for determining and evaluating the effectiveness of its delivery of program services with all accepted referrals. This protocol must include a standardized approach for collecting, maintaining, and sharing effectiveness data.

End of Attachment C: Core Components

ATTACHMENT D: Level II and Level III Distinct Juveniles: FY17-18

Data Notes: Level II juveniles are those with an A1 or higher most serious offense in the Level II disposition (complaint or violation disposed). Juveniles who were Level II and became Level III are counted in both the Level II and Level III columns. Level III designation (Commitment or Post-Release Supervision) began, ended or spanned the FY.

County	Level II Distinct Juveniles	Level III Distinct Juveniles
Alamance	26	7
Alexander	4	2
Alleghany	2	3
Anson	3	3
Ashe	0	0
Avery	2	0
Beaufort	11	6
Bertie	2	0
Bladen	2	1
Brunswick	3	3
Buncombe	0	1
Burke	9	6
Cabarrus	7	2
Caldwell	8	8
Camden	1	1
Carteret	2	1
Caswell	3	2
Catawba	6	10
Chatham	1	0
Cherokee	1	0
Chowan	0	0
Clay	0	0
Cleveland	15	5
Columbus	7	2
Craven	14	8
Cumberland	53	42
Currituck	0	0
Dare	1	0
Davidson	18	7
Davie	0	0
Duplin	5	0
Durham	40	19
Edgecombe	11	12
Forsyth	44	21
Franklin	1	2
Gaston	16	9

Gates	0	0
Graham	0	0
Granville	1	2
Greene	2	1
Guilford	68	40
Halifax	6	4
Harnett	21	11
Haywood	2	1
Henderson	5	2
Hertford	4	2
Hoke	8	5
Hyde	0	0
Iredell	22	14
Jackson	0	0
Johnston	14	9
Jones	0	1
Lee	13	4
Lenoir	14	4
Lincoln	6	4
Macon	3	0
Madison	0	0
Martin	2	3
McDowell	11	3
Mecklenburg	127	70
Mitchell	1	0
Montgomery	3	1
Moore	12	1
Nash	14	15
New Hanover	35	6
Northampton	3	1
Onslow	22	4
Orange	0	1
Pamlico	0	0
Pasquotank	4	0
Pender	11	2
Perquimans	2	0
Person	2	5
Pitt	25	38
Polk	0	0
Randolph	17	3
Richmond	9	3
Robeson	9	4
Rockingham	14	5
Rowan	10	8
Rutherford	8	2

Sampson	9	2
Scotland	2	0
Stanly	5	1
Stokes	2	2
Surry	0	1
Swain	1	0
Transylvania	0	0
Tyrrell	0	0
Union	22	12
Vance	10	4
Wake	68	27
Warren	4	1
Washington	1	1
Watauga	0	1
Wayne	18	8
Wilkes	6	0
Wilson	11	14
Yadkin	2	1
Yancey	0	0
Distinct State	1007	504

End of Attachment D: Level II and Level III Distinct Juveniles: FY 16-17

Attachment E: YDC Commitments by County

FY 17-18 Year to Date Commitments by County

*Information is current as of March 8, 2018, source: Pentaho

County	Commitment Count	Juveniles
Cumberland	14	14
Mecklenburg	14	14
Guilford	11	11
Union	7	7
Iredell	6	6
Rockingham	4	4
Forsyth	4	4
Beaufort	3	3
Nash	3	3
Wake	3	3
Pasquotank	2	2
Pitt	2	2
Onslow	2	2
New Hanover	2	2
Halifax	2	2
Person	2	2
Davidson	2	2
Wilkes	2	2
Rutherford	2	2
Dare	1	1
Craven	1	1
Pender	1	1
Edgecombe	1	1
Wilson	1	1
Wayne	1	1
Lee	1	1
Alamance	1	1
Scotland	1	1
Cabarrus	1	1
Rowan	1	1
Anson	1	1
Stanly	1	1
Burke	1	1
Catawba	1	1
Total	102	102

ATTACHMENT F: DPS Area Consultant County Assignments

EASTERN	CENTRAL	PIEDMONT	WESTERN
<p>JESSE RIGGS jesse.riggs@ncdps.gov</p> <ol style="list-style-type: none"> 1. Carteret 2. Craven 3. New Hanover 4. Pamlico 5. Pender 	<p>RONALD TILLMAN ronald.tillman@ncdps.gov</p> <ol style="list-style-type: none"> 1. Bladen 2. Brunswick 3. Columbus 4. Cumberland 5. Harnett 6. Hoke 7. Lee 8. Robeson 9. Scotland 	<p>RICH SMITH rich.smith@ncdps.gov</p> <ol style="list-style-type: none"> 1. Forsyth 2. Montgomery 3. Moore 4. Randolph 5. Rockingham 6. Stokes 7. Surry 	<p>JUNE WARD june.ward@ncdps.gov</p> <ol style="list-style-type: none"> 1. Graham 2. Haywood 3. Jackson 4. Macon 5. Swain
<p>NANCY HODGES nancy.hodges@ncdps.gov</p> <ol style="list-style-type: none"> 1. Beaufort 2. Greene 3. Hyde 4. Edgecombe 5. Lenoir 6. Martin 7. Nash 8. Tyrell 9. Washington 10. Wayne 11. Wilson 	<p>DENISE BRIGGS denise.briggs@ncdps.gov</p> <ol style="list-style-type: none"> 1. Alamance 2. Chatham 3. Duplin 4. Jones 5. Onslow 6. Orange 7. Sampson 8. Wake 	<p>P. SCOTT STOKER p.scott.stoker@ncdps.gov</p> <ol style="list-style-type: none"> 1. Alexander 2. Anson 3. Davidson 4. Davie 5. Iredell 6. Mecklenburg 7. Richmond 8. Union 	<p>LINDA GRANEY linda.graney@ncdps.gov</p> <ol style="list-style-type: none"> 1. Avery 2. Buncombe 3. Cleveland 4. Gaston 5. Lincoln 6. Madison 7. Mitchell 8. Watauga 9. Yancey
<p>ELLA BUNCH ella.bunch@ncdps.gov</p> <ol style="list-style-type: none"> 1. Bertie 2. Camden 3. Chowan 4. Currituck 5. Dare 6. Gates 7. Hertford 8. Northhampton 9. Pasquotank 10. Perquimans 11. Pitt 	<p>EDDIE CREWS walter.crews@ncdps.gov</p> <ol style="list-style-type: none"> 1. Caswell 2. Durham 3. Franklin 4. Granville 5. Halifax 6. Johnston 7. Person 8. Vance 9. Warren 	<p>REGINA ARROWOOD regina.arrowood@ncdps.gov</p> <ol style="list-style-type: none"> 1. Alleghany 2. Ashe 3. Cabarrus 4. Guilford 5. Rowan 6. Stanly 7. Wilkes 8. Yadkin 	<p>MEGAN WEBSTER megan.webster@ncdps.gov</p> <ol style="list-style-type: none"> 1. Burke 2. Caldwell 3. Catawba 4. Cherokee 5. Clay 6. Henderson 7. McDowell 8. Polk 9. Rutherford 10. Transylvania

End of Attachment F: DPS Area Consultant County Assignments