



North Carolina Department of Public Safety

Prevent. Protect. Prepare.

Pat McCrory, Governor

Frank L. Perry, Secretary

September 15, 2014

TO: All North Carolina Department of Public Safety (NCDPS) Employees

FROM: Charlotte Jordan Williams, Office of PREA Administration

Subject: **NCDPS Sexual Abuse and Harassment (SAH) Training**

The North Carolina Department of Public Safety is committed to a standard of zero-tolerance for sexual abuse and harassment. It is the policy of this agency to provide a safe, humane and appropriately secure environment, free from the threat of sexual abuse and harassment for all inmates, offenders, and juveniles by maintaining a program of prevention, detection, response, investigation, prosecution, and tracking.

In accordance with the PREA National Standards and NCDPS policy, each employee will receive sexual abuse and harassment training and/or acknowledgement annually. NCDPS PREA Office has established categories of training based on contact with inmate/offenders/juveniles required for all employees. Each employee will be alerted through the Learning Management System (LMS) of their individual annual requirement for SAH training with a due date. An employee, for the purpose of SAH training, is identified as any person who works for the agency to include direct or indirect care staff, volunteers, vendors, and contractors. See attached chart to determine your training requirement.

Should you have any questions about which category you are in and why, please feel free to have management email the PREA office at prea@ncdps.gov for clarification.

Thank you in advance for your prompt attention to this matter and all you do to emphasize zero-tolerance of sexual abuse and harassment.

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Telephone: (919) 733-2126



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PREA TRAINING CATEGORIES

- Category 1 – DPS Employees with no direct contact with inmates/offenders/juveniles
- Category 2 – DPS Employees with direct or high contact with inmates/offenders/juveniles
- Category 3 – DPS employees with limited or occasional contact with inmates/offenders/juveniles

Cat	Description (According to Beacon)	New Hire Requirements	Annual Requirement	Year 1	Year 2
1	ACJJ Administration Administration Law Enforcement Office of the Secretary Operations Secretary	<ul style="list-style-type: none"> Hiring and Promotions Prohibitions Online Acknowledgement (OPA T10) 	<ul style="list-style-type: none"> Online Acknowledgement OPA T10 PREA Hiring and Promotions Prohibitions 		
2	Administration (HVAC, QM, investigator, Boiler Operator) Regional Maintenance Yards Telecommunications All Adult Corrections Facilities Regional Admin Offices ACDP Correction Enterprise Admin Correction Enterprise Facilities Community Corrections Community Management Office AC Judicial Districts Prisons Administration JJ Regional Districts and Admin JJ YDC and Detention Centers JJ Transportation Services JJ Office of the Secretary	<ul style="list-style-type: none"> Hiring and Promotions Prohibitions SAH 101 Online Acknowledgement (OPA T10) 	<ul style="list-style-type: none"> Online Acknowledgement OPA T10 PREA Hiring and Promotions Prohibitions 	SAH 101 *required bi-annually	SAH 201 <i>Coming 2015!!</i>
3	ACJJ Admin, OSDT Admin (Central Engineering, Controller's Office, ENG Admin/Design/Construction) R & P Prisons Management Combined Records	<ul style="list-style-type: none"> Hiring and Promotions Prohibitions SAH 101 Online Acknowledgement (OPA T10) 	<ul style="list-style-type: none"> Online Acknowledgement OPA T10 PREA Hiring and Promotions Prohibitions 		