

MINUTES
OF THE
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: July 19, 2018
TIME: 9:00 A.M.
PLACE: Holiday Inn Raleigh North
Raleigh, North Carolina
SUBMITTED BY: Brian Jones
Director

MEMBERS PRESENT:
Ralph Gregory
Jim Crabtree
Courtney Brown
Wayne Woodard
Stephen Wheeler

MEMBERS ABSENT:
Larry Proctor

STAFF PRESENT:
Director Brian Jones
Attorney Jeff Gray
Deputy Director Phillip Stephenson
Field Services Supervisor Kim Odom
Board Secretary Cynthia Anthony
Investigator George Daniels
Investigator Andrew Martino

VISITORS:

Stephen Wheeler
Joel Herndon
Thomas J. Smith
Duncan Hubbard
Jennifer Baratta
Joseph Higgins
Gerald (Jerry) Phillips
William Wallace

Michael D. Smith
Dorian Dehnel
Joey McLeod
Gary Larson
David Brashares
Eric Meyers
Doug Jones

The July 19, 2018 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Gregory at 9:00 a.m.

In accordance with the State Ethics Law, Attorney Gray read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today, please identify the conflict or appearance and refrain from the deliberation and vote in that matter."

Chairman Gregory welcomed all guests.

Mr. Gray opened the nominations to elect the new officers.

COURTNEY BROWN MADE A MOTION TO RE-ELECT RALPH GREGORY AS CHAIRMAN. SECONDED BY JIM CRABTREE. MOTION CARRIED. NONE OPPOSED.

RALPH GREGORY MADE A MOTION TO ELECT WAYNE WOODARD AS VICE-CHAIRMAN. SECONDED BY JIM CRABTREE. MOTION CARRIED. NONE OPPOSED.

COURTNEY BROWN MADE A MOTION TO ELECT LARRY PROCTOR AS CHAIRMAN OF THE EDUCATION COMMITTEE. SECONDED BY JIM CRABTREE. MOTION CARRIED. NONE OPPOSED.

John Walsh addressed and thanked the Board and the staff for their support and leadership during his service as a Board Member.

WAYNE WOODARD MADE A MOTION TO APPROVE THE MAY 24, 2018 BOARD MEETING MINUTES. SECONDED BY JIM CRABTREE. MOTION CARRIED.

Ralph Gregory read the Grievance Committee report. Wayne Woodard and Ralph Gregory met as the Grievance Committee on July 18, 2018 from 9:00 p.m. to 11:16 a.m. and heard a total of six cases. It was noted that Mr. Gregory recused himself in case number 2018-ASL-009.

COURTNEY BROWN MADE A MOTION TO APPROVE CASE NUMBER 2018-ASL-009 AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED. IT WAS NOTED RALPH GREGORY RECUSED HIMSELF FROM VOTING ON THIS CASE.

COURTNEY BROWN MADE A MOTION TO APPROVE CASE #2018-ASL-010, CASE #2018-ASL-006, CASE #2018-ASL-011, CASE #2018-ASL-013 AND CASE # 2018-ASL-007 ON THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY JIM CRABTREE. MOTION CARRIED.

Wayne Woodard read the Screening Committee report. Wayne Woodard served as chair of the Screening Committee.

JIM CRABTREE MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY STEPHEN WHEELER. MOTION CARRIED.

SPECIAL REPORTS AND PRESENTATIONS

Courtney Brown gave the continuing education report.

1. Cybersecurity for Video Surveillance- the committee recommends approval for 1 CEU for this course.
2. Advanced Thermal Cameras- Thermometry- the committee recommends approval for 1 CEU for this course.
3. Trednet-Indoor and Our Wireless Solutions, Made Easy- Expanding on Security - the committee recommends approval for 1 CEU for this course.
4. Introduction to Network Security Cameras – Online (Renewal ASLB 10-380) - the committee recommends approval for 3 CEU's for this course.
5. IP Convergence & CCTV Integration (Renewal ASLB 14-908) - the committee recommends approval for 1 CEU for this course.
6. Credentials (Renewal ASLB 14-904) - the committee recommends approval for 1 CEU for this course.
7. Smartcards (Renewal ASLB 14-905) - the committee recommends approval for 1 CEU for this course.
8. Basic First Aid Procedures (Renewal ASLB 14-909) - the committee recommends **denial** because it does not meet ASLB criteria.
9. Basic Individual Safety (Renewal ASLB 14-910) - the committee recommends **denial** because it does not meet ASLB criteria.
10. Customer Service in the Security Industry (Renewal ASLB 14-911) - the committee recommends **denial** because it does not meet ASLB criteria.
11. IP Networking for Security: Network Protocols (Renewal ASLB 14-912) -the committee recommends approval for 1 CEU for this course.
12. IP Networking for Security: Network Hardware (Renewal ASLB 14-913) - the committee recommends approval for 1 CEU for this course.
13. IP Video Overview (Renewal ASLB 14-915) - the committee recommends approval for 1 CEU for this course.
14. IP Video: Video Compression and Transmission (Renewal ASLB 14-914) - the committee recommends approval for 1 CEU for this course.
15. IP Video Lenses & Lighting (Renewal ASLB 14-907) - the committee recommends approval for 1 CEU for this course.

16. IP Video: Software Applications (Renewal ASLB 14-916) -the committee recommends approval for 1 CEU for this course.
17. IP Video: Legal Issues (Renewal ASLB 14-917) - the committee recommends approval for 1 CEU for this course.
18. Troubleshooting Basic Tools & Techniques (Renewal ASLB 14-906) - the committee recommends approval for 1 CEU for this course.

JIM CRABTREE MADE A MOTION TO APPROVE THE CONTINUING EDUCATION REPORT AS PRESENTED. SECONDED BY WAYNE WOODARD. MOTION CARRIED.

Courtney Brown presented the Board an email from Michelle Yungblut of ESA National Training School requesting approval to deliver the approved courses thru online video conferencing, which she referred to as Online Instructor Led Training (OILT).

Courtney Brown advised the staff to instruct ESA that they will still need to submit the courses to the continuing education committee for approval.

WAYNE WOODARD MADE A MOTION TO APPROVE THE ONLINE INSTRUCTOR LED TRAINING (OILT). SECONDED BY JIM CRABTREE. MOTION CARRIED.

FINAL AGENCY DECISIONS

None.

OLD BUSINESS

None.

Chairman Gregory welcomed the newest Board member, Stephen Wheeler, and the newest investigator (Raleigh), Andrew Martino.

NEW BUSINESS

The following are the new meeting dates for 2019.

January 16-17, 2019 - Raleigh, NC
March 13-14, 2019 - Raleigh, NC
May 22-23, 2019 - Raleigh, NC
July 17-18, 2019 - Raleigh, NC
September 18-19, 2019 - Wilmington, NC
November 20-21, 2019 - Raleigh, NC

STEPHEN WHEELER MADE A MOTION TO APPROVE THIS SCHEDULE. SECONDED BY JIM CRABTREE. MOTION CARRIED.

Mr. Brian Jones reported that the contract with the current online criminal history record check provider, CRC.com contract has expired. The Board will need to appoint a committee to review proposals. The Department of Public Safety Purchasing is handling the RFP's.

WAYNE WOODARD MADE A MOTION TO APPOINT CHAIRMAN GREGORY AS THE ALARM BOARD MEMBER TO SERVE ON THE COMMITTEE TO REVIEW THE REQUEST FOR PROPOSAL (RFP) FOR CRIMINAL HISTORY RECORD CHECKS. SECONDED BY JIM CRABTREE. MOTION CARRIED.

DIRECTOR'S REPORT

Mr. Brian Jones presented the written report and advised that the Board's fund balance was \$644,318.51 as of June 29, 2018. The Education Fund balance was \$70,467.24. As of June 29, 2018, the Board had 982 licensees and 8144 registrants.

Mr. Jones announced that Andrew Martino began serving as an investigator in Raleigh on June 27th. Mr. Martino retired from the New York Police Department, where he served as a detective. Most recently, he oversaw complex loss prevention efforts for large retail organizations.

Mr. Jones stated that all of the PPS computers have reached the end of their life cycle, so they're no longer under warranty and ideally should be replaced. Due to the Permitium transition, investigators would benefit from tablets with cellular service, which would allow them to complete reports in the field without having to return to the office. He stated that inexpensive tablets were purchased years ago, but they would not serve as a computer replacement and are ill-suited for our work. More specifically, investigators would be required to use a laptop in the office and the tablet in the field. The model being considered would replace the laptops, but offer the versatility of both office and field use.

Mr. Jones reported that the plans are underway to replace half of the computers during this upcoming fiscal year and the remaining computers the following fiscal year. Based on the financial division between the Boards, the ASLB would be responsible for approximately \$3,100.00 of the total cost for tablet acquisition.

Mr. Jones reported the contract with Permitium to continue scanning and archiving paper applications has been executed. The cost to scan an additional 400,000 pages is \$23,200.00

Mr. Jones announced the Alarm Systems Licensing Board will accept grant applications from July 20, 2018 until 5:00 p.m. on September 18, 2018. The guidelines and application are located on the ASLB website.

Mr. Jones gave a brief update concerning Permitium and stated that there are several key components that are still under development as related to certifications, appeals and audits. He stated that the online registration process has been completed and the majority of the licensing portion is almost finalized. There are still some troubleshooting issues, however, the staff is

working closely with Permittum to resolve those outstanding concerns. Also, he stated the Permittum contract has been renewed and has been submitted to DPS Purchasing for approval.

JIM CRABTREE MADE A MOTION TO ACCEPT THE DIRECTOR’S REPORT AS PRESENTED. SECONDED BY WAYNE WOODARD. MOTION CARRIED.

Chairman Gregory publicly recognized and thanked Mr. Jeff Gray for his hard work in fixing the “loophole” concerning the exemption of licensing and registration for those installing or servicing an electronic security system in a commercial business establishment. This was an unintended result and it has been corrected.

ATTORNEY’S REPORT

I. CONSENT AGREEMENTS & CIVIL PENALTIES

1. On May 23, 2018, Blake Monroe Haigler/Haigler Solutions, Inc. d/b/a Haigler Systems entered into a Consent Agreement with the Board in the amount of \$367.20 for registration violations. The Agreement was signed by the Q/A on June 11, 2018. Payment has been received (**PAID IN FULL**).
2. On May 23, 2018, Peter Robert Ramsey/Intracoastal Communications, Inc. entered into a Consent Agreement with the Board in the amount of \$1,285.20 for registration violations. The temporary agreement was signed by the Q/A on May 23, 2018.
3. On May 23, 2018, Stacy Alan Hoyle/Park Road Electric, Inc., d/b/a P.R.E. Security, entered into a Consent Agreement with the Board in the amount of \$550.80 for registration violations. The Agreement was signed by the Q/A on June 13, 2018. Payment has been received (**PAID IN FULL**).

II. OFFICE OF ADMINISTRATIVE HEARINGS

The hearings list is attached to the Attorney’s Report.

III. RULES

The Board has no pending administrative rule changes.

IV. LEGISLATION

- a. Currently, the Board has no legislation pending. At its March 2017 meeting the Board voted to approve the rewrite of Chapter 74D and seek introduction of a bill in

the General Assembly. To date, the bill has not been introduced and the bill introduction deadline has technically passed. The legislature has adjourned but will reconvene November 27, 2018.

- b. Mr. Gray was, however, successful in having a section of Chapter 74D corrected following a hasty amendment last August. House Speaker Tim Moore and his staff were invaluable in accomplishing this for the Board.

Section 5.(b) of Senate Bill 16; S.L. 2017-211 had changed the registration requirements found in G.S. 74D-8 and only two categories of employees had to be registered:

- a. Any employee that has access to confidential information detailing the design, installation, or application of any location specific electronic security system or that has access to any code, number, or program that would allow the system to be modified, altered, or circumvented.
- b. Any employee who installs or services an electronic security system in a personal residence.

Confusion among the industry arose due to this change, with some contending installation in commercial establishments was now exempt from registration. This was an unintended result and the General Assembly corrected it this past session.

A broad-based regulatory reform bill, House Bill 374, corrected subsection (a)(1)b. of G.S. 74D-8 so that it clearly states that any employee who installs or services an electronic security system in a commercial business establishment or a personal residence must be registered. A copy of Section 6 of House Bill 374; S.L. 2081-114 is attached to the attorney's report.

JIM CRABTREE MADE A MOTION TO ACCEPT THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY COURTNEY BROWN. MOTION CARRIED.

Chairman Gregory suggested reappointing Larry Proctor as the Ethics Liaison.

JIM CRABTREE MADE A MOTION TO APPOINT MR. LARRY PROCTOR AS THE ETHICS LIAISON. SECONDED BY WAYNE WOODARD. MOTION CARRIED.

GOOD OF THE ORDER.

The next NCESA meeting is July 26, 2018 at 3pm at the Raleigh North Hilton.

JIM CRABTREE MADE A MOTION TO ADJOURN. SECONDED BY COURTNEY BROWN. MOTION CARRIED.

Meeting Adjourned: 10:03 a.m.

Brian Jones
Director

Cynthia Anthony
Reporter