



N.C. Department of Public Safety
Division of Adult Correction and Juvenile Justice
FY 2015-16 JCPC- Endorsed Level II Dispositional Alternative Projects
Request for Proposals

I. Introduction and Scope of Services

The 2011 Session of the North Carolina General Assembly required that the Department of Juvenile Justice and Delinquency Prevention (consolidation in 2012 created the Department of Public Safety) through SESSION LAW 2011-391 expend funds to serve high-risk adjudicated youth through four different options. This Request for Proposals (RFP) seeks to address two of those options: 1) Regional programs that are collaborative of two or more Juvenile Crime Prevention Councils which provide **Level II intermediate dispositional alternatives** for juveniles. 2) Juvenile Crime Prevention Council funds to be used for **Level II intermediate dispositional alternatives** for juveniles listed in N.C.G.S. §7B-2506 (13) through (23). Attachment G.

The Juvenile Community Programs Section conducted an analysis of the risk and needs data of juvenile offenders receiving Level II Dispositions in collaboration with the Department's Juvenile Court Services Section. Each Judicial District's analysis revealed gaps in service delivery for various identified services within the Judicial District. Based on this analysis, the following service needs were identified for **JCPC-Endorsed Level II Dispositional Alternative funding**: Home-based Family Counseling (Multi-systemic Therapy and other), Counseling, Experiential Skill-building, Cognitive Behavioral Therapy, Juvenile Structured Day Reporting Center Services, Sex Offender Assessment and Treatment Services, Specialized Foster Care, and Restitution & Community Service. These proposed services have been identified by Judicial District along with funding levels available for the identified service. Priority shall be given to those providers that are able to address these service needs across multiple counties within a given Judicial District. All proposed services and funding levels are found in **Table 1: Judicial District Level II Dispositional Alternative Identified Service Needs**

II. Priorities

Under this RFP, priority will be given to applications proposing programming which:

- a) Serve the required target population,
- b) Provide evidence-based/evidence supported programming which will reduce recidivism for youth served,
- c) Deliver intensive services (see Attachment C for acceptable service types),
- d) Provide the identified services as identified by judicial district and are regional programs that are delivered through the collaborative efforts of two or more Juvenile Crime Prevention Councils, and
- d) Include on-going collaboration with court services personnel and other community partners.

III. Target Population, Proposed Programming and Service Area

Target Population includes juveniles between the ages of 10 to 17 who meet the below criteria. This juvenile population will hereafter be referred to as the "target population".

1. Male and female juveniles between the ages of 10 and 17.
2. Youth must be referred by a Juvenile Court Counselor.
3. The primary target populations for the identified services are juveniles, who have received a Level II Disposition, and their parent(s)/guardian(s).

4. Selected high risk Level I adjudicated juveniles, with a Medium Risk or a Medium Needs Score that require a Level II Disposition, and their parent(s)/guardian(s), may be referred and accepted as Low Priority Referrals.

Proposed programming must:

- a) Include evidence-based/supported approaches for residential and/or community-based intensive services and/or re-entry services (step-down services from residential placement) for target population juveniles and their families as found in **Table 1: Judicial District Level II Dispositional Alternative Identified Service Needs**,
- b) Fill a gap in the service delivery continuum within the local community. Services that are a duplication of efforts already being undertaken in the local community will not be considered for funding,
- c) Serve only the target population,
- d) Offer a service component that is therapeutic and family-focused; and
- e) Address the needs of the target population.

Service Area must:

- a) Encompass the area as defined by a Judicial District(s), identifying a lead county for which the disbursement of awarded funds will be delivered through the local county finance office and/or
- b) Be regional and the provider must engage collaboratively with two or more Juvenile Crime Prevention Councils within a Judicial District in order to provide the identified Level II intermediate dispositional alternatives for juveniles within that Judicial District. See Attachment A: DPS Area Counties and Judicial Districts

IV. Eligibility

All applicants must:

- a) Be a currently funded Level II dispositional alternative funded project, completing year one of a two year funding period and in good standing OR be a former Level II dispositional alternative funded project with successful completion of a funding cycle, in good standing, OR a new provider that meets the following criteria outlined in eligibility requirements b,c,d,e,and f below.
- b) Be a public agency or private non-profit organization (14B NCAC 11B.0201),
- c) Submit proposals that clearly align with identified and documented service needs as assessed through the local Juvenile Crime Prevention Council (JCPC) or via collaboration between of two or more JCPCs within a Judicial District that recognize the service needs, as identified in this RFP, and who also support these services for the target population,
- d) Demonstrate a proven track record of implementing residential and/or community-based intensive services for the youth described in this RFP, effective fiscal oversight, and collaboration with juvenile court services,
- e) Demonstrate organizational capacity for fiscal, programmatic, and administrative accountability and the ability to begin operations quickly and efficiently; and
- f) Collaborate with juvenile court and other community partners to develop comprehensive service delivery, as identified by the service plan and Child and Family Team.

V. Funding Period

The funding period for this RFP is for July 1, 2015 to June 30, 2016 and is contingent upon the availability of funds.

VI. Proposal Requirements and Submission Process

To be considered for funding applicants must:

- a) Formally present (formal presentation at JCPC meeting(s)) an intent to provide services in an identified geographic area/Judicial District to all Juvenile Crime Prevention Councils within the proposed service area.
- b) Show that the proposed services meet an identified service need within the proposed geographic area(s) of service delivery to the target population,

- c) Complete and submit an on-line application in NCALLIES no later than 5:00 p.m. on June 5, 2015. The application can be accessed by [clicking here](#),
- d) Not exceed the identified DPS funds as outlined by service and Judicial District need.
(NOTE: This applies to the total DPS funds requested per project and does not include revenues from other funding sources for this project.)
- e) Choose promising or effective programs from:

Office of Juvenile Justice and Delinquency Prevention (OJJDP)

Model Programs Guide

<http://www.ojjdp.gov/mpg>

or

Office of Justice Programs (OJP)

CrimeSolutions.gov

<http://www.crimesolutions.gov/>

Applicants who elect not to incorporate evidence-based practices as prescribed by OJJDP's or OJP's service delivery model must demonstrate how proposed services are evidence-supported and reduce recidivism for the targeted population, **see Attachment C: Priority Services and Definitions**, and

- f) Proposals must include a Letter of Support from the JCPC Chairperson(s) from each county where services are being proposed. Letters **must be received** no later than 5:00 p.m. on June 5, 2015 by either, 1) emailing letters to june.ward@ncdps.gov (Western and Piedmont Area Counties) or jesse.riggs@ncdps.gov (Central and Eastern Area Counties); 2) mailing letters to the below address; or 3) delivering letters to the below physical address:

Western and Piedmont Area Counties Mailing and Physical Address
<p>Department of Public Safety ATTN: June Ward 2090 US Highway 70 Swannanoa, N.C. 28778</p>

Central and Eastern Area Counties Mailing and Physical Address
<p>Department of Public Safety ATTN: Jesse Riggs 2241 Dickinson Avenue Greenville, NC 27834</p>

NOTE: Letters of support must state, at a minimum, how the proposed services will:

- Address the targeted population,
- Fill a gap in the service delivery continuum within the local community/ geographic region, and
- Not duplicate efforts already being undertaken in the local community.

See Attachment D: Area Juvenile Crime Prevention Council Chairpersons

- g) **Not for profit organizations** must also upload the following documents into NCALLIES by the established due date and time in order for the application to be complete: 1) **No Overdue Tax Form**; 2) the **DPS**

Conflict of Interest Form; 3) Proof of 501(c)(3) status; and 4) the non-profit agency's Conflict of Interest policy.

VII. Evaluation

Applicants will be evaluated on their overall performance and evidence-based/supported approach using the latest juvenile justice research. The Department will use several instruments to include the Standardized Program Evaluation Protocol (SPEP) that demonstrates how specific program characteristics are effective in reducing recidivism.

Applicants must describe what model or evidence-based/supported approaches the program is based upon, and incorporate core components in Section IV. #9 *Best Practice Model* of the program application.

See Attachment E: Core Components

VIII. Review Criteria for Proposals

Submitted proposals will be rated on:

- a) The degree in which requirements in this RFP are addressed,
- b) Provision of services with a large number of Level II youth who are most at-risk of being committed to a YDC,
See Attachment B: Level II and Distinct Juveniles: FY 13-14 and Appendix B: Map of Distinct Juveniles with Level II Dispositions
- c) Inclusion of rural counties, geographical representation and collaboration among counties,
- d) Provision of services based upon research,
- e) Presentation of a budget that matches the proposed services,
- f) Historically meeting and exceeding program goals/measurable objectives when providing services to this population,
- g) Evidence of the agency's capacity to administer a DPS funded program including ability to comply with reporting and accountability requirements in a timely manner, and
- h) Demonstration of community support with cash or in-kind resources, including but not limited to, county appropriations or Medicaid reimbursements. (Proposals that include community cash or in-kind resources in the project budget must include documentation of the intent to provide that support and justification of the value claimed.) **NOTE: These funds require no local match.**

IX. Selection Process

The Department's State Office Review Team, comprised of the applying county's DPS Area Consultant, Area Administrator and/or Chief Juvenile Court Counselor, will review and rate proposals based on the information provided in the application and matching requirements of this RFP. The State Office Review Team will present a funding decision to Department management for a final funding approval.

X. Timeline for RFP and Program Implementation

April 15, 2015 – June 5, 2015:	Request for Proposals Advertised
June 5, 2015:	By 5:00 pm, Applications must be submitted in NCALLIES, JCPC letters of support <u>must be received</u> by DPS and when applicable, forms must be uploaded in NCALLIES by applying not for profit organizations <i>(See Section VI. Proposal Requirements and Submission Process of this RFP)</i>
June 19, 2015 :	Notification of funding to applicants.
June 26, 2015:	Revised, edited Program Agreement Application completed in NCALLIES.
July 1, 2015:	Funding begins (contingent upon the completion of the required signatures in NCALLIES)

XI. Contact Information

Questions about this RFP should be directed to the DPS Area Consultant assigned to the county where services are being proposed. All questions generated from the RFP will be answered and posted on the DPS website at <https://www.ncdps.gov/Index2.cfm?a=000003,002476,002483,002920>

See Attachment F: DPS Area Consultant County Assignments.

ATTACHMENT A: DPS Area Counties and Judicial Districts

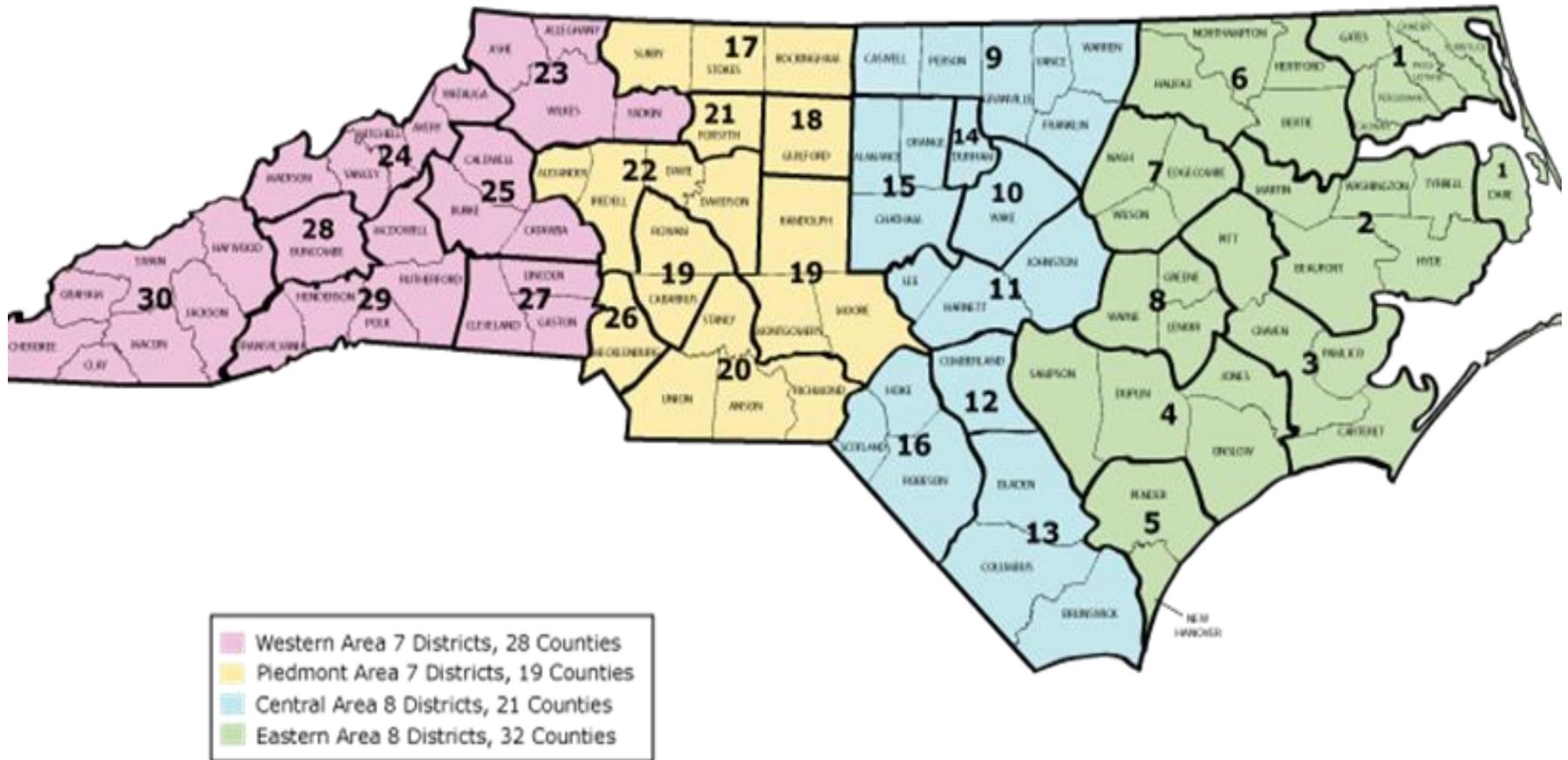


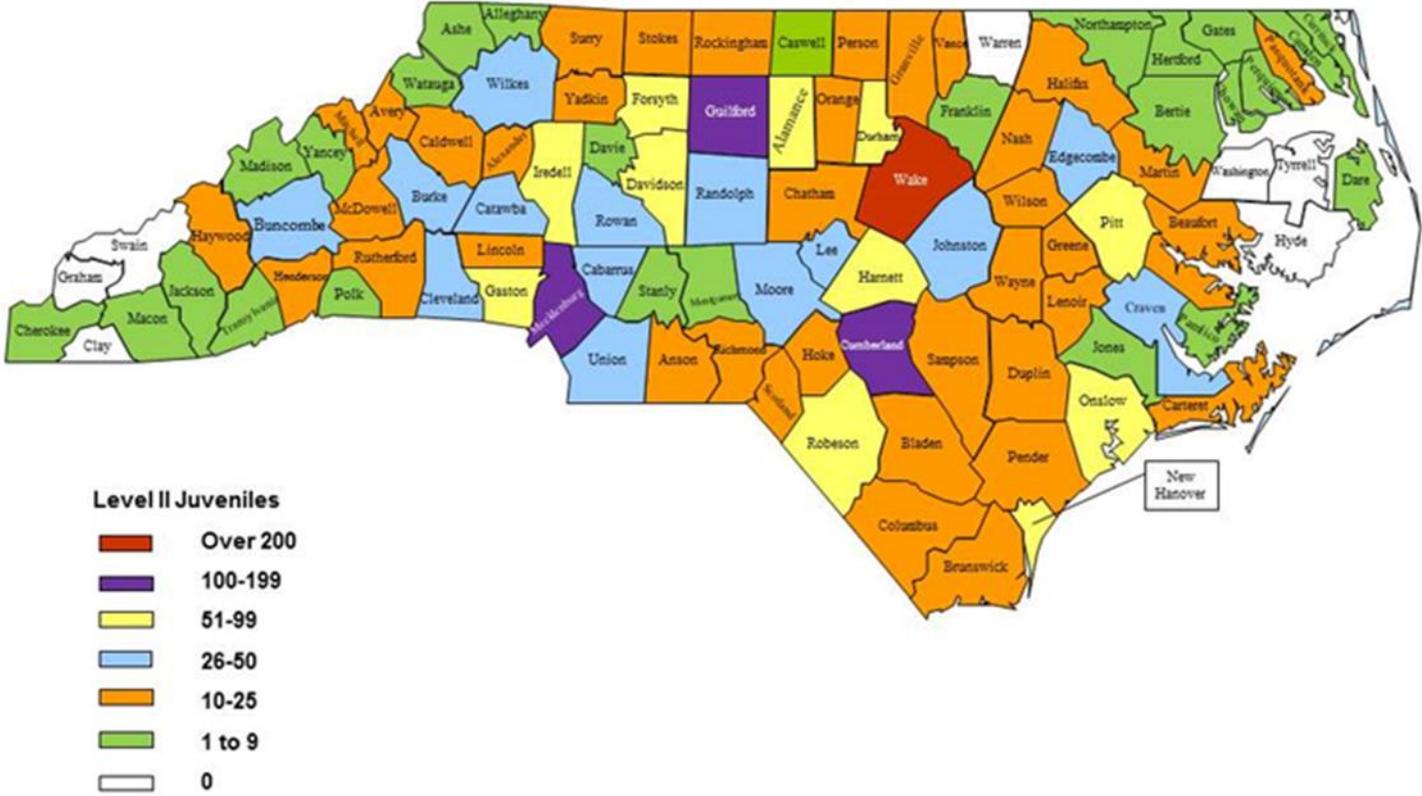
Table 1: Judicial District Level II Dispositional Alternative Identified Service Needs

Western Area			
Judicial District	Counties	Identified Service Need	DPS Funding Amount
30	Haywood, Jackson, Swain, Macon, Clay, Cherokee, Graham	Home-Based Family Counseling (MST)	\$50,000
24	Madison, Yancey, Mitchell, Watauga, Avery	Specialized Foster Care Sex Offender Treatment	\$160,000
25	Caldwell, Burke, Catawba		
27	Gaston, Lincoln, Cleveland		
28	Buncombe		
29	Rutherford, McDowell, Transylvania, Henderson, Polk		
30	Haywood, Jackson, Swain, Macon, Clay, Cherokee, Graham		
Piedmont Area			
Judicial District	Counties	Identified Service Need	DPS Funding Amount
17	Rockingham, Stokes, Surry	Home-Based Family Counseling	\$100,000
22	Iredell, Davie, Davidson, Alexander	Sex Offender Treatment	\$50,000
23	Wilkes, Yadkin, Ashe, Alleghany		
Central Area			
Judicial District	Counties	Identified Service Need	DPS Funding Amount
9	Vance, Granville, Warren, Franklin, Person, Caswell	Family Counseling	\$50,000
10	Wake	Experiential Skill Building, Counseling, CBT	\$210,000
Eastern Area			
Judicial District	Counties	Identified Service Need	DPS Funding Amount
3	Pitt	Juvenile Structured Day	\$100,000
8	Lenoir, Wayne, Greene	Experiential Skill Building	\$120,000
5	New Hanover	Community Service/ Restitution	\$42,000

Attachment B:

Distinct Juveniles with a Level		Distinct Juveniles with a Level	
County	II Disposition in FY 13-14	County	II Disposition in FY 13-14
Alamance	82	Macon	3
Alexander	12	Madison	1
Alleghany	3	Martin	22
Anson	22	McDowell	11
Ashe	9	Mecklenburg	161
Avery	12	Mitchell	21
Beaufort	21	Montgomery	6
Bertie	7	Moore	33
Bladen	12	Nash	24
Brunswick	22	New Hanover	76
Buncombe	47	Northampton	9
Burke	36	Onslow	51
Cabarrus	33	Orange	13
Caldwell	23	Pamlico	3
Camden	1	Pasquotank	17
Carteret	11	Pender	12
Caswell	5	Perquimans	4
Catawba	49	Person	24
Chatham	16	Pitt	73
Cherokee	3	Polk	1
Chowan	3	Randolph	46
Clay	0	Richmond	24
Cleveland	27	Robeson	63
Columbus	11	Rockingham	23
Craven	26	Rowan	35
Cumberland	149	Rutherford	15
Currituck	8	Sampson	23
Dare	8	Scotland	20
Davidson	72	Stanly	8
Davie	5	Stokes	18
Duplin	13	Surry	20
Durham	87	Swain	0
Edgecombe	34	Transylvania	1
Forsyth	59	Tyrrell	0
Franklin	8	Union	28
Gaston	83	Vance	14
Gates	3	Wake	224
Graham	0	Warren	0
Granville	21	Washington	0
Greene	10	Watauga	7
Guilford	139	Wayne	43
Halifax	22	Wilkes	26
Harnett	65	Wilson	21
Haywood	10	Yadkin	25
Henderson	20	Yancey	4
Hertford	2	Total	2,745
Hoke	16		
Hyde	0		
Iredell	52		
Jackson	2		
Johnston	37		
Jones	2		
Lee	31		
Lenoir	25		
Lincoln	16		

Appendix B: Map of Distinct Juveniles with Level II Dispositions FY 13-14



ATTACHMENT C: Priority Services and Definitions

RESIDENTIAL PROGRAMS

Programs where services are delivered in a residential setting.

PROGRAM TYPES

Group Home Care: Provides twenty-four hour care for a residential placement lasting six to eight months in a therapeutic or structured family-like environment for youth. Includes intervention with client's family during and after placement and targets a reduction in offending behavior and recidivism. (Length of Stay= 90+ days, Frequency of Contact=NA)

Temporary Shelter Care: Provides group home care and shelter (up to 90 days) for juveniles who need to be temporarily removed from their homes during a family crisis.
(Length of Stay= up to 90 days, Frequency of Contact=NA)

Runaway Shelter Care: Provides shelter care for juveniles who have run away from home, are homeless or otherwise need short term care (15 days or less) while arrangements are made for their return home.
(Length of Stay= up to 15 days, Frequency of Contact=NA)

Specialized Foster Care: Provides care for youth with serious behavioral or emotional problems through foster parents whose special training is designed to help them understand and provide needed support for children who are placed in their care.
(Length of Stay= flexible, Frequency of Contact=NA)

Temporary Foster Care: Provides short-term (up to 60 days) emergency foster care for diverted or adjudicated juveniles who need to be temporarily removed from their home during a family crisis. Foster parents have been specially trained to understand and support the youth placed in their care.
(Length of Stay= up to 60 days, Frequency of Contact=NA)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could also have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program
- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)
- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

COMMUNITY DAY PROGRAMS

PROGRAM TYPES

Juvenile Structured Day Programs: Programs that offer well supervised and highly structured program of service to youth. Such service may enable youth to remain in the community. Clients may be long-term suspended from school or have behavior that might otherwise result in placement in detention. Typically, this type structure serves youth who are court involved and referrals are made from juvenile court counselors. Programs can either be full day or partial day (emphasis on service in the afternoon/after school hours). It is desirable for programs to have both treatment and educational components, such as, Individual and/or Family Counseling, Substance Abuse Education/Treatment, Restitution/Community Service, Tutoring, Alternative Education, Vocational Development and Structured Activities. (Length of Stay= Not to exceed one year without detailed documentation of need, Frequency of Contact=NA)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could also have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program
- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

CLINICAL TREATMENT PROGRAMS

Programs in which a professional helps a juvenile and/or his or her families solve problems through goal directed planning. It may include individual, group, family counseling or a combination. It may have a particular focus such as sex offender treatment or substance abuse treatment. Services may be community or home based.

PROGRAM TYPES

Counseling: A treatment technique based on one-on-one (individual) or group meetings with a therapist or counselor focusing on individual psychological and/or interpersonal problems. May include cognitive skills/life skills. Category includes family, individual, and group counseling.

(Length of Stay=Not Specified, Frequency of Contact= no less than every two weeks)

Individual Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Group Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Family Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Clinical Treatment Programs – Continued

Home Based Family Counseling: Provides short term, intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Involves the entire family and is typically conducted in the home. May also include the availability of a trained individual to respond by phone or in person to crisis. The goal is to prevent delinquent and undisciplined behavior by enhancing family functioning and self-sufficiency. (Length of Stay=six weeks to nine months, Frequency of Contact= at least three hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management

Substance Abuse Treatment: In/Out-patient therapeutic services provided to juvenile offenders targeting substance abuse issues, including chemical dependency, alcoholism, and habitual or experimental use of other controlled substances. Personnel providing treatment must be licensed or certified to provide these services. (Assumed to be the same as Counseling Services:

Length of Stay=Not Specified, Frequency of Contact= no less than every two weeks)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Sexual Offender Treatment: Provides outpatient assessment and/or therapeutic services to juvenile offenders targeting inappropriate sexual conduct and offending behavior with clear focus on rehabilitation and accountability of the offender. Practiced primarily in groups, has a family focus, has designated follow-up procedures and is generally legally mandated.

(Length of Stay=1 ½ to 2 years, Frequency of Contact= weekly with declining frequency as the course of treatment concludes)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Note: The target weeks and target hours for the above listed counseling approaches may not be sufficient for Sex Offender Treatment.

STRUCTURED ACTIVITIES PROGRAMS

Any non-residential program that provides a structured service plan of learning for the purpose of improving an individual's identified need(s) and with the purpose of improving the juveniles' (or parent's) skills or expanding their knowledge in a particular area, or enhancing academic performance.

PROGRAM TYPES

Mentoring: Provides opportunities for adult volunteers to be matched with delinquent or at-risk youth on a one-on-one basis. The mentor is an individual providing support, friendship, advice, and/or assistance to the juvenile. After recruitment, screening and training, the mentor spends time with the juvenile on a regular basis engaged in activities such as sports, movies, helping with homework, etc.

(Length of Stay= Minimum 1 year, Frequency of Contact= should average 2 hours per week)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Mentoring (Optimal Target Weeks=24, Optimal Target hours=78)
Could also have possible qualifying Supplemental Service of Behavioral Management
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program

Parent/Family Skill Building: Services that focus on interactional or interpersonal issues faced by a parent(s)/family of a juvenile. This service works to develop parenting skills, communication skills, discipline techniques, and other related skills. May include sessions for parents only and/or sessions for parents and their child(ren).

(Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)

NOTE: If ONLY parents are the recipients of this service then it cannot be SPEP classified. If the service includes the parent and child, drill down to see if the service is a Social Skills Training service or a Family Counseling service.

Structured Activities Programs - Continued

Interpersonal Skill Building: Services that focus on developing the social skills required for an individual to interact in a positive way with others. The basic skill model begins with an individual's goals, progresses to how these goals should be translated into appropriate and effective social behaviors, and concludes with the impact of the behavior on the social environment. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

(Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program

Experiential Skill Building: Services that provide opportunities to juveniles using activities to develop skills. The activities may be highly related to the acquisition of the skill (i.e. Independent living skills training taught by having juveniles practice life skills such as laundry, washing dishes, balancing a checkbook) or may include adventure activities (such as rock climbing, rafting, backpacking, etc.) aimed at increasing self-esteem and building interpersonal skills to promote more appropriate behavior. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Challenge Programs (Optimal Target Weeks = 4, Optimal Target hours=60)
Could also have possible qualifying Supplemental Service of Group Counseling

Tutoring/Academic Enhancement: Services intended to supplement full time academic program by providing assistance with understanding and completing schoolwork and/or classes. May also provide trips designed to be an enrichment of or supplemental experience beyond the basic educational curriculum. (Length of Stay= Minimum of 20 weeks, Frequency of Contact= No less than 2 hrs/week.)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

Vocational Development: The overall emphasis focuses on preparing the juvenile to enter the work force by providing actual employment, job placement, non-paid work service (non-restitution based), job training or career counseling. These programs provide training to juveniles in a specific vocation, career exploration or career counseling, and/or job readiness. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Vocational Counseling (Optimal Target Weeks=25, Optimal Target hours = 40)
Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Training (Optimal Target Weeks=25, Optimal Target hours=400)
Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Placement (Optimal Target Weeks=26, Optimal Target hours=520)

Could also have possible qualifying Supplemental Service of Remedial Academic Services

RESTORATIVE PROGRAMS

Programs that offer immediate and short-term involvement with juveniles to focus on negative and/or offending behaviors with the aim of resolution of the presenting problem and extinction of behavior.

This is a guide to aid in determining whether or not a JCPC funded program provides a SPEP service. Classification is based only upon the service, intervention, or treatment being provided. Do not consider the current dosage when classifying the SPEP service type. Dosage is addressed in another part of the SPEP instrument.

JCPC PROGRAM TYPES

Restitution/Community Service

Restitution - Programs that provide opportunities for offender to be accountable for their actions to the community and/or victim(s) through forms of payments or community service work that earns money to repay the victim(s).

Community Service - A court-ordered dispositional alternative for a delinquent juvenile, consistent with the requirements of G.S. 7A-649, and entailing, on the juvenile's part, for purposes of this definition either community service to redress an injury to any person or entity that has suffered loss or damage as a result of the offense committed by the juvenile. Services should be provided for diverted and/or adjudicated youth.

(Length of Stay: Diverted youth and Teen Court referrals= no more than 6 months, Court supervision= one year unless otherwise ordered; Frequency of Contact= minimum twice per month and no less than 8 hours per month)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS for services which may be provided in the above types.

Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Restitution/Community Service (Optimal Target Weeks=12, Optimal Target hours=60)

END OF ATTACHMENT C: Priority Services and Definitions

ATTACHMENT D: Area Juvenile Crime Prevention Council Chairpersons

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ATTACHMENT E: Core Components

- 1. Defined protocol for program services and delivery.** In **Section IV, #8 Intervention/Treatment** of the program application, the applicant must briefly describe either a manual or protocol that designates the method and manner of service delivery including the suggested number of sessions, content, and flow. Evidence of the said manual, or protocol, may include: treatment/intervention outline, curriculum, workbook/instructor's manual, lesson plan(s), or, a script. Individual Service/Treatment Plans are expected to show evidence of involvement of the juvenile and family in planning and are to include the client-specific concerns to be addressed, the intervention strategies to be utilized by the program staff to address those issues, and the planned/recommended frequency/duration of contact. Interventions, strategies, curriculum, frequency and duration should clearly be consistent with the manual/protocol.
- 2. Staff Training.** The applicant must comply with **JCPC Policy and Procedure requirements, which are specific to the program type of services being delivered**, in regards to staff and volunteer orientation and training. Direct program service staff are to possess the necessary training requirements that include licenses when applicable, degrees, credentials, and certifications required for this program type. Training sessions in program service delivery, clinical supervision when applicable, case staffing and/or consultation sessions are to be documented and maintained.
- 3. Program Monitoring and Corrective Action.** In **Section IV. #9 Best Practice Model** of the program application, the applicant must briefly describe an established process by which a specified staff member monitors the delivery of program services for the purpose of examining how closely actual implementation matches the model/ protocol. Deviations from the model/protocol are to be addressed through written corrective actions. All Corrective Action findings are to be specified in writing, monitored, documented, and addressed accordingly.
- 4. Staff Evaluation.** In **Section IV. #9 Best Practice Model** of the program application, the applicant must briefly describe how staff will be evaluated on a specified schedule for compliance with the program/JCPC policies and model/protocol. Staff development plans are to be documented and implemented to address deviations and violations of program policies, models, or protocols. Overall work performance is to be formally and specifically appraised. Areas of improvement are to be identified including the knowledge, skills, and abilities necessary for enhancing program service delivery including, but not limited to customer service.
- 5. Program Effectiveness.** In **Section IV. #9 Best Practice Model** of the program application, the applicant must briefly describe program protocol for determining and evaluating the effectiveness of its delivery of program services with all accepted referrals. This protocol must include a standardized approach for collecting, maintaining, and sharing information.

ATTACHMENT F: DPS Area Consultant County Assignments

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Attachment G: G.S. §7B-2506 (13) through (23)

G.S. §7B-2506 (13) through (23). Dispositional alternatives for delinquent juveniles.

The court exercising jurisdiction over a juvenile who has been adjudicated delinquent may use the following alternatives in accordance with the dispositional structure set forth in G.S. 7B-2508

- (13) Order the juvenile to cooperate with placement in a wilderness program.
- (14) Order the juvenile to cooperate with placement in a residential treatment facility, an intensive nonresidential treatment program, an intensive substance abuse program, or in a group home other than a multipurpose group home operated by a State agency.
- (15) Place the juvenile on intensive probation under the supervision of a juvenile court counselor.
- (16) Order the juvenile to cooperate with a supervised day program requiring the juvenile to be present at a specified place for all or part of every day or of certain days. In determining whether to order a juvenile to a particular supervised day program, the court shall consider the structure and operations of the program and whether that program will meet the needs of the juvenile. The court also may require the juvenile to comply with any other reasonable conditions specified in the dispositional order that are designed to facilitate supervision.
- (17) Order the juvenile to participate in a regimented training program.
- (18) Order the juvenile to submit to house arrest.
- (19) Suspend imposition of a more severe, statutorily permissible disposition with the provision that the juvenile meet certain conditions agreed to by the juvenile and specified in the dispositional order. The conditions shall not exceed the allowable dispositions for the level under which disposition is being imposed.
- (20) Order that the juvenile be confined in an approved juvenile detention facility for a term of up to 14 24-hour periods, which confinement shall not be imposed consecutively with intermittent confinement pursuant to subdivision (12) of this section at the same dispositional hearing. The timing of this confinement shall be determined by the court in its discretion.
- (21) Order the residential placement of a juvenile in a multipurpose group home operated by a State agency.
- (22) Require restitution of more than five hundred dollars (\$500.00), full or partial, payable within a 12-month period to any person who has suffered loss or damage as a result of an offense committed by the juvenile. The court may determine the amount, terms, and conditions of restitution. If the juvenile participated with another person or persons, all participants should be jointly and severally responsible for the payment of the restitution; however, the court shall not require the juvenile to make restitution if the juvenile satisfies the court that the juvenile does not have, and could not reasonably acquire, the means to make restitution.
- (23) Order the juvenile to perform up to 200 hours supervised community service consistent with the juvenile's age, skill, and ability, specifying the nature of work and the number of hours required. The work shall be related to the seriousness of the juvenile's offense.