

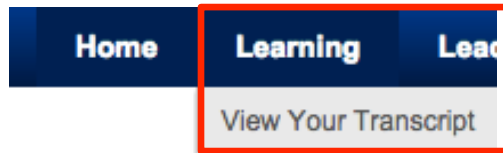
Viewing Your Instructor Certification Status



1. Login to BEACON, click on the LEARNING TAB. Select the icon MY TRAINING AND TRANSCRIPT or select LEARNING then VIEW YOUR TRANSCRIPT to access your transcript.

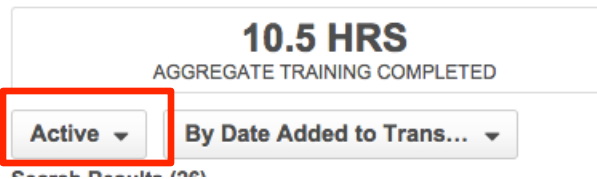


OR

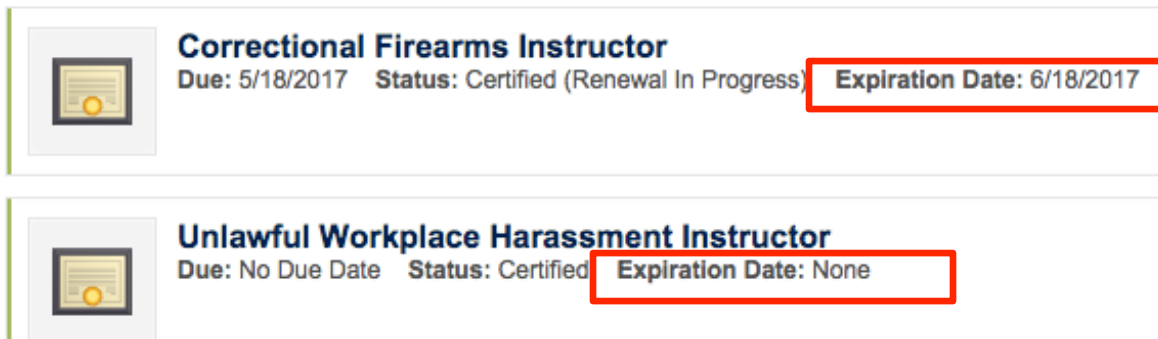


2. Ensure your transcript displays **ACTIVE**, if not select the drop down arrow and select **ACTIVE**.

Use the transcript to manage all training.



3. If you are assigned certifications or specialties they will be listed with the expiration date.
NOTE: Some certifications or specialties have expiration dates and some do not.



Important Note: If you have questions regarding your certification, please send an email to DPS_LMSHelp@ncdps.gov or contact Julie Parrish at OSDT (919) 367-7105.