Roy Cooper, Governor
Eddie M. Buffaloe, Jr., Secretary

Casandra S. Hoekstra, Chief Deputy Secretary

MEMORANDUM

TO: Joint Legislative Oversight Committee on Justice and Public Safety

FROM: Eddie M. Buffaloe, Jr., Secretary *EMB*
            Casandra Skinner Hoekstra, Chief Deputy Secretary of Administration *SH*

RE: Transfer of DPS Administrative Positions to the Department of Adult Correction

DATE: October 19, 2022

Pursuant to Session Law 2021-180, Section 19C.9.(wwww), the Department of Public Safety (DPS) shall determine the number of positions currently assigned to the Administrative Division of DPS that should be transferred to the Department of Adult Correction created in this section. DPS shall submit an interim report on this matter to the Joint Legislative Oversight Committee on Justice and Public Safety on or before March 15, 2022, and a final report no later than October 1, 2022.

The following positions were transferred on October 7, 2022.

Administrative Section	Total FTE	FTE Transferred to DAC	FTE Remaining with DPS
Budget & Analysis	9	4	5
Central Engineering	114	111	3
Communications	26	6	20
Controller	86	55	31
General Counsel	26	9	17
Human Resources	179	109	70
Internal Audit	25	16	9
Legislative Affairs	3	1	2
Office of Special Investigations	11	7	4
Policy & Strategic Planning	4	1	3
Purchasing & Logistics	64	53	11
Victims Services	22	9	13
Overall	**571**	**381**	**190**

Mailing Address:
4201 Mail Service Center
Raleigh, NC 27699-4201

www.ncdps.gov

Office Location:
512 N. Salisbury Street
Raleigh, NC 27604
Phone: 919-733-2126

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As a result of the transfer of administrative positions, the Department of Public Safety will retain 5,749 full-time equivalent positions overall while the Department of Adult Correction will have a total of 20,093 full-time equivalent positions. Currently, DPS has a 1:44 ratio of administrative positions per full-time equivalent positions. Going forward, DPS will have a 1:29 ratio and DAC will have a 1:51 ratio.